

## Other Information

### Acceptance

Acceptance of bookings will be subject to the minibuses being able to complete the return trip between 0915 and 1500 hours.

### Paying

We will invoice the school after the trip has taken place. Payment should be made by BACS transfer as per the details on the invoice or by cheque payable to: *East Surrey Rural Transport Partnership*.

### Cancelling

Should you wish to cancel please let us know well before the trip is due to take place. Provided you tell us in good time (at least one working day before) we will not charge for the cancelled trip.

Whilst we will make every effort to ensure your trip will take place, we reserve the right to cancel any trip in the event of unforeseen operational circumstances. In this event no charges will be payable.

### Our Drivers

Our drivers are experienced in transporting children and people with mobility issues. All have DBS clearance through the Surrey County Council blue badge driver accreditation process and have been trained to drive a minibus in the safest and most efficient way through the MiDAS scheme.



## Youth & Community Groups

Our buses are also available for youth and community groups to hire in the evenings.

For prices and to book, please contact us as per the details on the To Book panel inside this leaflet.

### Buses 4U

For details of all Buses 4U services please visit:

[www.buses4u.org.uk](http://www.buses4u.org.uk)



#### East Surrey Rural Transport Partnership

Tandridge District Council Offices  
8 Station Road East  
Oxted, Surrey RH8 0BT  
E-mail: [rtp@tandridge.gov.uk](mailto:rtp@tandridge.gov.uk)  
[www.eastsurreyrtp.org.uk](http://www.eastsurreyrtp.org.uk)

Buses 4U is operated by the East Surrey Rural Transport Partnership  
Company Reg. No. 05698314 VAT No. 885980750  
Charity No. 1121750

## School Trips 4U

### East Surrey

Mole Valley  
Reigate & Banstead  
Tandridge

### West Kent

Sevenoaks



**Field Trips**  
**Sports Events**  
**Swimming**  
**Educational Visits**



From School Year 2015/16

## Arranging a School Trip? Buses 4U are here to help!

Buses 4U operates fully accessible minibuses with up to 16 passenger seats in the areas of East Surrey & West Kent covered by the Mole Valley District, Reigate & Banstead Borough, Sevenoaks District and Tandridge District Councils. The minibuses are available for hire to schools in these areas for educational trips and outings between 0915 and 1500 hours on Mondays to Fridays.

So, whether it is for a field trip, sports event, swimming, or an educational visit, our friendly drivers will take you there and back, subject to being able to complete the return trip between the times stated. For residential trips we are able to accommodate your luggage too, but please note that this may require an extra vehicle.

Due to the size of our vehicles we are best suited to smaller groups. We are also the ideal choice to carry any extra passengers if your group is too large to fit in a full-sized coach or if you need to supplement the capacity of your own school minibus.

Subject to our own operational needs, we may also be able to provide back-up cover in the event of your own school minibus not being operational.

As a not-for-profit company and registered charity, the East Surrey Rural Transport Partnership which operates Buses 4U is able to offer the following competitive prices.



## Prices

Prices are based on the distance from the pick-up point to the destination and back. For return trips wholly within the District or Borough in which the school is situated and to destinations just beyond the District or Borough boundary, the minimum charge is:

**£50** per minibus

For one-way trips the minimum charge is:

**£25** per minibus

### Longer Trips

For longer trips beyond the District or Borough boundary within which the school is situated, higher rates may apply depending upon distance and whether the drivers and vehicles have time to be used on other services between the outbound and return journeys.

### Regular Bookings and Short Trips

Subject to driver and vehicle availability, we are happy to accept regular weekly bookings each term. For short return trips that are booked regularly, discounts may be available on the above minimum charges.

All prices will be confirmed at the time of booking.

## To Book

Call: **01883 732791** or

E-mail: **rtp@tandridge.gov.uk**

with the following information:

- **Name & address of school (or group)**
- **Contact name**
- **Telephone no**
- **E-mail**
- **Number of passengers \***
- **Any passengers with accessibility needs**
- **Outward journey details**
  - Date and pick up time
  - Pick up point
  - Destination
- **Return journey details**
  - Date and pick up time
  - Pick up point
  - Destination

*\* Please note that whilst most of our minibuses can carry up to 15 passengers, if 16-seat minibuses are required then this must be specified at the time of booking.*

